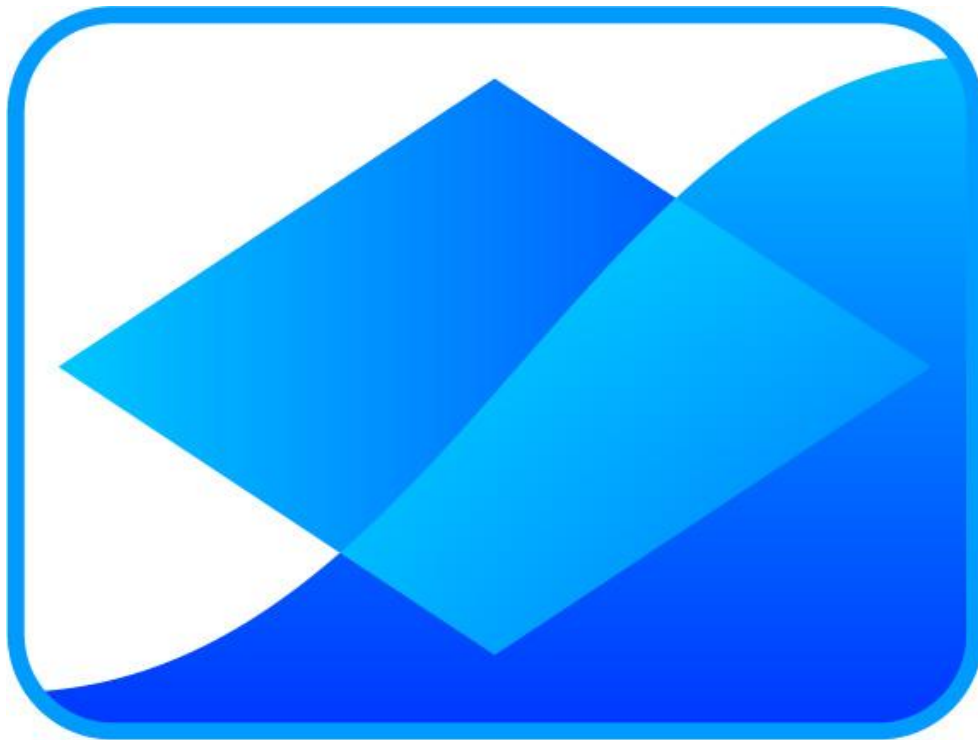


MIX 2.0 tutorial



Updating Excel

Contents

In order for MIX 2.0 to run smoothly, your version of Excel has to be fully up to date. This tutorial shows you how to update Excel 2007 and 2010.

Prerequisites

This tutorial assumes that you have installed Excel 2007 or 2010 on your computer.

Checking your version of Excel

To check your version of Excel 2007, click the **Office** button in the upper left corner of Excel, click **Excel Options** in the lower right corner of the menu, and then click **Resources** in the left pane of the dialog box. Your version (and service pack) number(s) will appear under **about Microsoft Office Excel 2007**.

To check your version of Excel 2010, click the **File** tab in Excel, and then click **Help** in the left pane of the menu. Your version (and service pack) number(s) will appear under **About Microsoft Excel**.

Updating Excel

To update Excel 2007 and 2010, click the **Start** button in the lower left corner of the screen, click **All Programs** in the lower left corner of the menu, and then click **Windows Update** in the left pane. Click **Check for updates** in the left pane of the window, select any available updates that you want to install, and then follow the on-screen instructions.

Windows can be set to automatically install important updates for all Microsoft products, including Excel. Click **Change settings** in the left pane of the Windows Update window, and then select **Install updates automatically (recommended)** from the drop-down menu under **Important updates**.

That was the tutorial. Good luck with your meta-analysis!